

CERTIFIED NURSING ASSISTANT JOB DESCRIPTION

QUALIFICATIONS

Must be registered with the State Board of Nursing, Department of Health Regulatory Board. Preference will be given to those with previous pediatric or MH-MR experience.

The individual must be highly motivated, and have references that reflect the individual to be reliable and conscientious. The individual must display good communication skills and kindness and compassion towards the children.

Functions/Responsibilities:

The C.N.A. functions as participating member of the transdisciplinary team under the direct supervision of a licensed professional nurse. The C.N.A. is an integral link in carrying out each child's active treatment program as a continuous, ongoing integrated effort at promoting optimal developmental gains and meeting all of the child's individual needs. Specific responsibilities will include, but not be limited to:

- 1) Direct care of individual children as assigned.
 - a. Physical hygiene
 - b. Mouth care
 - c. Hair care
 - d. Nail care
 - e. Dressing
 - f. Grooming
 - g. Toileting
 - h. Feeding children PO following facility feeding technique protocol
 - i. Supervision and safety of children at all times
 - j. Monitoring and recording of T-P-R- as instructed by Charge Nurse
 - k. Applying and monitoring of splints/braces as instructed
 - l. Monitoring, recording and reporting seizure activity
 - m. Care of children's personal equipment and personal belongings
 - n. Monitoring and recording I+O
 - o. Maintaining a clean and orderly living unit for the children
 - p. Positioning of children throughout shift
 - q. Monitoring and reporting any change in children's physical condition
 - r. Transport/transfer any resident as needed per facility policies
 - s. Must be able to lift independently up to 50 pounds.
 - t. Maintain good handwashing techniques at all times and follow isolation precautions.

A. Educational and Activity Programs
(performed under the supervision of the classroom teacher)

1. Work in a prompt and efficient manner to ensure that children are ready for school as scheduled
2. Report to assigned classroom/activity areas in time
3. Actively participate in working on individual goals and Collecting necessary data
4. Participate in accompanying children on field trips as assigned.

B. Ancillary Responsibilities

1. Maintain privacy of all patients at all times
2. Information regarding patient's history, social background and current Problems and conditions must be kept confidential at all times
3. Children must be treated with respect and dignity at all times
4. Attend all inservices posted as mandatory

Signature

Date